

**MINUTES OF THE REGULAR MEETING OF
BOARD MEMBERS OF THE
LAKE WASHINGTON SANITARY DISTRICT
July 11, 2022**

1. Call to Order

Chairperson Bob Schmillen called the Regular Meeting of the Board at 7:00 p.m. on Monday July 11, 2022. The meeting was held at the Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

2. Roll Call

Present: Bob Schmillen. Tom Dougan, Jim Halbur, Randy Westman and Paul Aukes (via Phone)

3. Review and approval of the agenda

Resolution 22:05: Member Dougan moved to approve the agenda. Upon a second from Halbur, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

4. Review and approval of the Minutes of the June 13, 2022, Regular Meeting

Resolution 22:06: Member Halbur moved to approve the minutes of the June 13, 2022, Regular Meeting. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

5. Officers' reports

a. Chair – Bob Schmillen

- Bob met with the Mankato City Manager to discuss the Upgrade/Bonding Bill that not passed. Project bid is expiring the end of August 2022. She is confident that the bonding bill will pass in the upcoming session. LWSD portion of the project is 1 million, with the bonding bill, it will not present an issue. We will continue to monitor the situation.
- Worker Compensation Application has been completed with the League of MN. Property and Casualty also submitted. Rates will come back to us in October.

b. Vice- Chair Paul Aukes

- None

c. Treasurer

- Bond Payment coming up in August, Property Tax payments will cover this payment.
- Our Bond Rating Changed from a A+ to an A this year. It was affected by our cash on hand in our recent audit report. It will be back to an A+ next year. There is no effect on our insurance or interest rates.
- Cash Activity Report - Beginning Balance on June 9 was 1,300,110.28, Ending Cash Balance as of 6-30-22 was 1,333,545.01 Payments due 77,548.91 Ending Balance as of 7-11-2022 was 1,255,996.10.

Resolution 22:07 Halbur presented a motion to approve the payment of bills listed on the cash activity report. Upon a second from Dougan. The motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

- Reviewed Profit & Loss/ Balance Sheet for June 30, 2022.

Resolution 22.08 Halbur moved to approve the June 30, 2022, Balance Sheet, and Income Statements. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

- Halbur will check with on increasing our interest rate on LWSD accounts

d. Secretary

- none

6. Open forum for Constituents

- None

7. Old Business

- Nate Friedrichs-Lakeview. If tank is not removed by the end of July. The tank will be crushed.

8. New Business

- Pickup Bids – Repair bids. Snell was double from Chuck’s Body Shop of 1500.00 for repairs. Tires are good until winter on the vehicle.
- Carol will put a bid letter out to the local dealerships for bids on a new vehicle.

- By-Pass Quotes are still waiting on.
- Fuel Surcharge- Discussion was held regarding adding a fuel surcharge to service calls.

Resolution 22.09 Westman presented a motion to add a \$10.00 fuel surcharge to each billable invoice. Upon a second from Dougan, Discussion was held...Motion was Amended by Westman to \$15.00 to trip. Fuel surcharge will remain in effect until fuel drops below \$4.00 per gal based on Hanks Service, Mankato. The motion passed by a vote of 4 in favor, 1 against, 0 abstaining.

- Discussion was held on increasing the Hourly Labor Rate. Rates have not been increased for 5 years. Current Labor rate is \$125.00 to \$145.00 per Hour

Resolution 22.10 Halbur presented a motion to increase the hourly labor rate from \$125.00 to \$145.00 per billable hour. Upon a second from Dougan. The motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

9. Maintenance

- All Construction Projects are progressing well.

10. Calendar

- Budget Process
- Publication of 2019 Financial report goes to the PFA and the State.

11. Discuss Agenda for August 8, 2022 Meeting

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12. Adjournment

- Dougan moved to adjourn Seconded by Halbur.
The Meeting was adjourned at 7:44 p.m.

Respectfully Submitted

Carol Howard
Secretary of the Lake Washington Sanitary District